Health Information Technology (HIT) Workgroup Meeting
April 30, 2015

Meeting Notes

ATTENDEES: LOCATION: 450 W State Street, 10th Floor, Room 10A, Boise, ID

Members Present:
Scott Carrell, Idaho Health Data Exchange (IHDE)
Brad Erickson, St Luke's Health System
Michael Farley, Idaho Department of Health and Welfare (IDHW)
Information Technology Division
Tim Heinze, Idaho Primary Care Association
Catherine Libby, IDHW Medicaid Division
Tom Rosenthal, IDHW Medicaid Division
Scott Smith, Boise VA Medical Center
Kathy Turner, IDHW Public Health Division
Denette Dresback, St Luke's Health System
Michael Ide, Idaho Primary Care Association

Teleconference:
Paul Castronova, Primary Health
Tim Gordon, Boise VA Medical Center
Linda Rowe, Qualis Health
Peter Sorensen for Lance Hatfield, Blue Cross of Idaho

Members Absent:
Andrew Baron, Terry Reilly Health Services
Marc Chasin, St Luke's Health System
Cale Coyle, IDHW Medicaid Division
Peggy Evans, Qualis Health
Michael Gaul, Kootenai Health
Lisa Hettinger, IDHW Medicaid Division
Zach Hodges, Qualis Health
Rene Hughes, IDHW Medicaid Division
Jim Johnston, Ascension Information Services
Sheila Pugatch, IDHW Medicaid Division
Richard Rainey, Regence Blue Shield
Greg Shibata, Regence Blue Shield
Jon Tolley, Kootenai Health
Rick Turner, St Alphonsus
Tina Voves, Benewah Medical Center

IDHW Staff Present:
Cynthia York, IDHW Healthcare Policy Initiatives Administrator
Casey Moyer, IDHW Healthcare Policy Initiatives Operations Project Manager
Kim Thurston, IDHW Healthcare Policy Initiatives Administrative Assistant

Office of the Attorney General:
Nicole McKay, Lead Deputy

Opening remarks, Introductions, Agenda review, Approve minutes – Scott Carrell – IHDE, Executive Director

❖ Scott welcomed members. Members provided brief introductions. Minutes of the 03/30/2015 HIT Workgroup meeting were accepted as prepared.

Discuss Health Information Technology (HIT) Request for Proposal (RFP) and Contract Process Document

❖ Casey Moyer, Office of Healthcare Policy Initiatives Operations Project Manager, provided a timeline of the proposed procurement partners and process. This process was outlined into seven (7) stages. Highlights of each stage are listed below:
   o Stage 1: The HIT Workgroup will review the response matrix to the Request for Information (RFI) that was released in early 2015. After reviewing the response matrix the HIT Workgroup will make recommendations for content areas of the RFP including prioritization of these areas.
   o Stage 2: Technical Assistance will be accessed to collect other RFP samples and data from other State Innovation Models (SIM) already implementing data analytic contracts.
   o Stage 3: An RFP will be developed by using existing state contracts with subject matter experts in Information Technology (IT) and with recommendations from the HIT Workgroup.
   o Stage 4: The RFP will be released and proposal responses will be submitted.
   o Stage 5: An RFP evaluation committee will review and evaluate RFP proposals that have been submitted.
   o State 6: The top technical scoring proposers will be invited to give an in person presentation and demonstration of their product and services. The RFP evaluation committee members will complete the technical scoring of these demonstrations.
   o Stage 7: Total technical and cost scores will be combined to determine the apparent winner. Department and federal program final review and award will be issued.

Overview and Discussion of Request for Information (RFI) Analysis

❖ Denette Dresback developed a high level analysis/review matrix of the questions asked in the RFI based on the responses. Each question was graded on Readability, Understanding, Usefulness, and Informative; Ms. Dresback used a standard 1 = low to 5 = high scale to grade the questions.
❖ Committee members discussed and reviewed questions one (1) through eight (8).

Timeline and Next Steps – Scott Carrell – IHDE, Executive Director

❖ The workgroup will continue discussing and reviewing the rest of the matrix starting at question nine (9).
❖ The next meeting is scheduled for Thursday, May 21st from 3:00-5:00 p.m.

The meeting concluded at 4:30 p.m.